

**Minutes of the SCOA Committee Meeting on Thursday 2<sup>nd</sup> June 2016 held at  
the Friends' Meeting House, Newbury**

**Present**

Di Smith	SOC	Chair
Alun Jones	TVOC	Club Rep
Liz Yeadon	SARUM	Coaching/Development Officer
Alan Yeadon	SARUM	Club Rep
Katy Stubbs	BKO	Technical Officer
Gillian Mann	BADO	Club Rep
Ian Moran	SOC	Club Rep
Bob Dredge		BOF Rep
Caroline Ford	SOFA	Club Rep
Fiona Clough	BKO	Secretary
Simon Kippin	TVOC	SCJS

**1231 Apologies for absence**

Jerry Newcombe	BADO	Treasurer
Richard Sharpe	TVOC	Fixtures Secretary
Allan Farrington	BAOC	Club Rep
David Jukes	BKO	Club Rep
Mike Bray	SN	Club Rep
Sue Bett	SN	Club Rep

**1232 Minutes of the last meeting**

The minutes of the meeting held on 3<sup>rd</sup> March 2016 were reviewed and the following changes were agreed: Mike Bray from SN was to be added to those offering apologies for absence; Section 1226 paragraph 1 should state 'Clubs and Associations' must include certain defined wording into their articles of association, byelaws and constitutions; an Action is to be added for BD to bring to the attention of the next BOF Board meeting the details of the Photographic Policy needing to be at the point of entry (i.e.Fabian4) in addition to at Registration.

**1233 Matters Arising**

- **1201** Asset tab created on SCOA Website – closed.
- **1201** Clubs affiliating to BOF via different regions – closed.
- **1210** Job description for JK Event Co-ordinator has been circulated – closed.
- **1210 Action: Club Reps to identify potential candidates for roles of Co-ordinator, Treasurer, daily organisers and planners** to be discussed at Agenda item 13 – JK 2019.
- **1218** Question of whether any of the regions closed clubs had unpaid dues has been answered (they have paid)– closed
- **1220** SN have agreed to host 2016 SCOA Champs at Long Valley on 11<sup>th</sup> December 2016 – closed.
- **1222 Action: Club Reps to check lists of coaches** – although most clubs have reviewed the list and responded, replies have not been received from BADO, SN and SOC therefore this action is ongoing.

- **1223 Action: Club Reps to take lists to respective Club committees to check levels for Organisers and Planners and send justification for changes to KS – ongoing.**
- **1223** KS has produced a nomination form that clubs can use – it was agreed that RS should ensure that for Level B events that the club complete the nomination form (obtained from KS) and send it to KS  
**Action: RS to ensure clubs planning to hold level B events complete forms to nominate officials (FC to email RS).**
- **1225** Potential candidates for roles of Co-ordinator and Treasurer for the JK 2019 – covered by Agenda item 13 – JK 2019 – closed.
- **1226** O-Safe policy changes, disciplinary rules/procedures  
**Action: BD to confirm wording and establish the time line for these changes**  
**AJ to send suggestions of necessary action required to BD before the next scheduled BOF Board meeting on 11<sup>th</sup> June.**  
**Club Reps to check how clubs have implemented Photographic Policy (Post Meeting Minute – note that this action has been superseded by the new photographic policy announced on 21<sup>st</sup> July.)**
- **1227** Action regarding the changes to be implemented to the SCOA League (events to be numbered, SCOA logo to be added to flyers/final details) – closed.

#### **1234 Chair**

Nothing to report

#### **1235 Treasurer**

The Treasurer had provided a report to committee members prior to the meeting and had sent his apologies.

Grant requests had been received from Fiona Bunn (TVOC) and Dane Blomquist (BAOC) to part-fund their expenses to attend pre-JWOC Training, JWOC and the Junior European Championship. It was agreed by the committee to grant Fiona £550 and Dane £400. It was felt by the committee that it would be valuable if both Dane and Fiona maintained contact with the Junior Squad to show current members how they could progress their orienteering career. **Action: SK to make contact with both Fiona and Dane to further this idea.**

JN in his role as SCOA Treasurer had taken over as Treasurer for the Junior Squad as well. He explained that he needed to open a new bank account in order to keep the SCJS funds separate from the main SCOA funds. The committee discussed and agreed that he should set up a new account under the existing bank mandate to hold the SCOA Junior Squad funds.

A discussion followed about a recent event held by BADO jointly with the Junior Squad at Pen Wood on 8<sup>th</sup> May to raise funds for the Squad. The entire surplus from that event, in addition to the proceeds from the cake stall and also the BADO portion of the surplus from a recent Saturday event held jointly with BKO at Snelmore Common raised in total over £700. FC mentioned that at a recent

BKO committee meeting the idea was discussed and the BKO Committee had agreed to hold a joint BKO/Junior Squad event in the forthcoming winter season.

### **1236 British Orienteering**

BD informed the committee that the main outcome of the BOF AGM had been the proposed change to the levy for the 2017 funding cycle. A number of proposals are being put together and something will come out shortly giving details. The question is how best to balance the funding – should there be a smaller increase in membership fees and a larger increase in levies on events? It is the intention initially that several of the board members talk to the regional association chairs to gather their views and then progress on to a wider consultation with the members before holding an EGM to implement the changes.

BD also mentioned that the WOC Team are going to be announced in the next few days.

### **1237 Fixtures**

RS had sent apologies for his absence but had circulated a report prior to the meeting detailing the forthcoming major events in the region and a SCOA League update.

FC informed the meeting that the BKO event scheduled for 23<sup>rd</sup> October had been cancelled in favour of holding a joint weekend with BADO 29<sup>th</sup>/30<sup>th</sup> October at Greenham Common. Saturday 29<sup>th</sup> will be a night event and Sunday 30<sup>th</sup> will either be a Level C or D event.

The final event of the current SCOA league will be held on Sunday 5<sup>th</sup> June 2016 at Kings Wood (TVOC).

### **1238 Junior Squad**

A report had been circulated prior to the meeting detailing the recent activities of the Junior Squad, the current squad profile and the future plans.

SK mentioned that two new juniors had joined the squad since March 2016.

Unfortunately due to permissions issues the planned training session on 3<sup>rd</sup> September has had to be cancelled however the squad are actively engaging with other regional squads to hold joint training sessions. They are also linking with the Performance and Talent Squad.

### **1239 Coaching**

LY circulated a report detailing the coaching updates from clubs in the region (except SOC) and would in turn circulate her report back to the club coaching officers. The report was reviewed and discussed.

### **1240 Technical Officer's Report**

KS had circulated a report prior to the meeting the majority of which has already been discussed in the AGM.

DS stated she has been asked to run an Event Safety and Welfare Course for 'WightO' on a date to be arranged.

TVOC are holding an Event Safety and Welfare Course on 18<sup>th</sup> June 2016.

KS raised the question of whether Controllers contact details should be held on the SCOA Website. After discussion it was agreed not to do this but that the list could be sent to the regions Fixtures Secretaries. KS will liaise with RS outside the meeting with a view to sending the list out.

#### **1241 Development Officer's Report**

LY circulated a report prior to the meeting following the progress of a developing plan to encouraging more juniors into the sport. There is a meeting being held on 20<sup>th</sup> June 2016 in Birmingham and LY is attending on behalf of SCOA.

LY asked whether British Orienteering intend to adopt 'Sporting Future – a new strategy' into the BOF strategy. BD stated that it will be incorporated but it does depend to a degree on future funding.

#### **1242 JK 2019**

The plan so far:

	Venue	Organiser	Planner
Sprint	RAL	Jon Wheatcroft	Colin Duckworth
Middle	Windmill Hill (back up Minley)	BAOC	?
Long	Cold Ash	Fiona Clough	KS/Roger Thetford
Relay	Bradenham	Neville Baker	Steve Long

BOF appoint someone to do terrain assessments of the proposed areas and AJ suggested that it is possible that Bradenham would not be considered suitable for the relay and that a back-up location needs to be identified.

Peter Entwistle from BKO has volunteered to take the role of Treasurer for JK2019.

**Action: Clubs Reps to go back to clubs and actively identify and recruit JK 2019 Co-ordinator**

**Action: RS to submit the proposed event locations to BOF in order that terrain assessments can be done.**

#### **1243 O-Safe Policy and its implementation at Club Level**

This had already been covered thoroughly at the AGM.

**1244 Regional Volunteer Champion**

The concept of having a Regional Volunteer Champion came through from Craig Anthony at BOF some while ago. The committee then had a discussion around the role description and came to the conclusion that the priority at this time is to recruit a new SCOA Treasurer.

**1245 Any other business**

DS informed the meeting that the Southern Champs organiser has decided to give medals in all classes.

Mary Nixon has agreed to review the championship trophies particularly those requiring repair or replacement.

**1246 Dates of next meeting**

Thursday 15<sup>th</sup> September 2016.

Thursday 1<sup>st</sup> December 2016.

Fiona Clough  
Secretary – SCOA  
8<sup>th</sup> August 2016