

Minutes of the SCOA Committee Meeting on Thursday 15th September 2016
held at the Friends' Meeting House, Newbury

Present

Di Smith	SOC	Chair
Liz Yeadon	SARUM	Coaching/Development Officer
Katy Stubbs	BKO	Technical Officer
Gillian Mann	BADO	Club Rep
Ian Moran	SOC	Club Rep
Caroline Ford	SOFA	Club Rep
Fiona Clough	BKO	Secretary
Mike Bray	SN	Club Rep
Richard Sharp	TVOC	Club Rep and Fixtures

1247 Apologies for absence

Alun Jones	TVOC	Club Rep
Bob Dredge		BOF Rep
Simon Kippin	TVOC	SCJS
Laurence Townley	SN	SCJS
Allan Farrington	BAOC	Club Rep

1248 Minutes of the AGM on 2nd June 2016

It was decided that due to time constraints the draft minutes of the AGM held on 2nd June 2016 would be reviewed at the next meeting.

1249 Minutes of the Committee Meeting held on 2nd June 2016

RS asked that the spelling of his surname be corrected to be SHARP - otherwise the minutes were accepted as a true record of the meeting.

1250 Matters Arising

- Paragraph 1222 (relating to club reps checking list of coaches and confirming which ones are still active - response received from BADO, still awaiting reply from SN and SOC **Action: SN and SOC club reps to chase up.**
- Paragraph 1223 - Club Reps to check levels for Organiser and planners and to confirm and changes of levels with KS - SOC have completed this, no changes for BADO. LY asked to be sent the list again **Action: KS to send the current list to LY and MB - MB to check SN members.**
- Paragraph 1223 - Clubs who have scheduled level B events to complete forms nominating officials detailing nominated officials to KS - RS to ensure this is done - complete.
- Paragraph 1226 - this matter has been dealt with at the EGM - Closed.
- Paragraph 1235 - completed - see SCJS report.
- Paragraph 1242 - to be covered in the JK 2019 section - closed.

1251 Chair's Report

The Chair had circulated a report to members prior to the meeting but emphasised two particular points.

The Association is now without a Treasurer and according to the Constitution that role must be filled or the association may have to be wound up. She asked that everyone make efforts to recruit someone into that role as a matter of urgency.

Secondly the Chair mentioned that as the Organiser for the Southern Championships that the planning is complete and has been approved by the Controller. The organisation for the event is also progressing well however the usual photographer is unavailable so she is looking for a photographer and would appreciate any suggestions.

1252 Secretary's Report

Nothing to report.

1253 Treasurer

As previously mentioned, this position is currently vacant however the Chair wished to discuss a question that had recently arisen regarding an Adult Association member who had applied to SCOA for part funding to attend a specific event.

This matter was discussed at length by the meeting and it was appreciated that adult international competitors are having their funding from other sources reduced and cut. The question was is SCOA prepared to fund adult competitors in addition to juniors.

It was agreed that it was generally considered that we would continue to provide financial support for SCOA Juniors but that any further applications from adults would be considered on a case-by-case basis. **Action: DS and IM to propose extra wording for the SCOA policy on grants regarding adults and GB representation.**

There was a brief discussion around funding a SCOA member to take a coaching course however in this case the course was being provided by Phil Batts and the cost was already covered from other sources.

1254 Update from British Orienteering

BD had sent his apologies, as he was unable to attend but referred the meeting to the latest edition of Mike's E-news.

1255 Fixtures

RS had circulated a report detailing forthcoming major events and the 2016-17 SCOA league events prior to the meeting. RS updated the committee that there would in fact be 9 SCOA League events. They would be promoted, as SCOL1, SCOL2 etc. and clubs would be asked to add the SCOA logo to the fliers/final details.

DS would arrange for the SCOA logo to be available on the SCOA website to make it easier for clubs to insert on fliers/maps.

DS asked whether the SN event on 11th December 2016 has been advertised as the SCOA Championships **Action: RS to send details for DS to promote the event on the SCOA website.**

The forthcoming Greenham Common Weekend 29th and 30th October is a joint event by BADO and BKO. Although the planners are both from BADO the organiser is Peter Entwistle from BKO and the Controller is Eric Harper, also from BKO. As both officials are from the same club SCOA need to officially agree that this is acceptable. The committee agreed this was acceptable.

1256 Junior Squad

Although neither SK nor LT were able to attend the meeting a report had been circulated prior to the meeting detailing the recent activities of the Junior Squad, the current squad profile and the future plans. In addition they had circulated a very detailed and interesting report by Fiona Bunn detailing her attendance and performance at JWOC 2016.

It was agreed that it was an excellent report reflecting the hard work of the SCJS coaches and juniors.

1257 Coaching

LY circulated a report detailing the coaching updates from clubs in the region. No reply had been received from SN, Wight-O and OUOC.

LY confirmed that the date of the 2017 coaching conference as 14/15th January 2017. It will be held at the Manchester Metropolitan University campus at Crewe **Action: LY to circulate date of coaching conference to association coaches.**

LY informed the meeting that one particular point had emerged from the recent coaching conference. BOF needs to recruit more tutors and assessors for coaching courses and needs candidates who have either teaching qualifications or that are NVQ assessors. **Action: Club Reps to circulate this to club members for ex-teachers or NVQ assessors who perhaps do not want to be coaches but may be able to take on the role of tutor/assessors for the coaching courses.**

There is a Level 2 UK certificate in coaching course being run between 8th and 10th November 2016 at Longmoor. It costs £420 per person and may be open to non-military depending on how many people are on the course. **Action: Club Reps to circulate opportunity to attend the coaching course to club members**

1258 Technical Officer's Report

KS circulated a report prior to the meeting.

KS stated she had received an application from Pete Riches from TVOC to be appointed to be a Grade B Controller. The meeting agreed that with his experience that they supported the application and the only thing needed was to

confirm the dates that he had attended the Controllers course which was believed to have been an Army run course sometime in 2009.

KS stated she was awaiting the completed form detailing proposed officials for the 2017 CSC Heat. **Action: FC to ensure completion and submission of form.**

Since the last meeting Jon Wheatcroft from TVOC has run an Event Safety and Welfare course. KS reminded the committee that the list of people who attending such courses needs to be sent to BOF so that the database can be updated (info@britishorienteering.org.uk).

DS stated she has been asked to run an Event Safety and Welfare Course for 'WightO' some time around the end of November/early December.

KS stated she has sent the Controllers contact list to Association Club Fixtures Secretaries (or the appropriate person if a different role). LY asked that KS send it to her again as she does not recall receiving it **Action: KS to send Controllers contact list to LY.**

1259 Development Officer's Report

LY circulated a report prior to the meeting following the progress of a developing plan to encouraging more juniors into the sport. She attended a meeting on 20th June 2016 on behalf of SCOA and the group is now called 'Family and Junior Development Working Group'.

One particular point that the group identified was that, in the main, articles in 'Compass Sport' and 'Focus' tend to focus on the achievements of seniors. LY suggested that the report produced by Fiona Bunn about JWOC 2016 might be suitable for inclusion in one or other of the magazines. This was discussed but it was felt that this could only be done after consultation with Fiona. **Action: DS to consult Fiona Bunn.**

Discussions had also covered the subjects of badges, navigators and explorers but no conclusions had been reached at this stage although it has clearly been filtering up to the BOF Board.

There is further conference planned for March 2017.

1260 JK 2019

RS informed the committee that at this time permission to use Bradenham for the relay has been refused. It is very possible that it would not pass a terrain assessment anyway so we need to look for an alternative area to hold the relays.

DS said that she has talked to Allan Farrington prior to the meeting and he has given three possible options:

1. Use Minley and Windmill, one for the middle and the other for the relay – both have adequate parking.

2. Use Bagshott Heath for the relays with parking at Lightwater Country Park.
3. Use Bramley.

There was a short discussion around other possible areas including Yateley Heath and Longmoor. KS commented that Bramley may not be technical enough and the parking fields are quite soft.

DS said that the question is which is the better option. Bagshott, Windmill or Minley? If the parking can be confirmed for Bagshott then that would be best for the relay, Windmill could hold the middle and Minley held in reserve.

KS said that it is up to the Controllers to do terrain assessments and that at this time only two of the four needed have currently been appointed.

The final point regarding the JK 2019 is that no one has been identified to be the Event Co-ordinator. Various names were suggested and various Club Reps agreed to make further representations. **Action: Clubs Reps to go back to clubs and actively identify and recruit JK 2019 Co-ordinator**

The possible plan so far:

	Venue	Organiser	Planner
Sprint	RAL	Jon Wheatcroft	Colin Duckworth
Middle	Windmill Hill (back up Minley)	BAOC	?
Long	Cold Ash	Fiona Clough	KS/Roger Thetford
Relay	Bagshott?	Neville Baker?	Steve Long?

1261 O-Safe Policy and its implementation at Club Level

This was discussed briefly and it was agreed that at the current time association clubs have adopted the O-Safe Policy to different extents. This needs further discussion at the next meeting.

1262 Level B SCOA events – appointment of officials

This has already been covered in the Technical Officers section.

1263 Any other business

- BOF EGM, Association and Club Conference 29th October. DS volunteered to attend on behalf of SCOA. No one had any points of concern for the EGM.
- Association Return – the annual club return 2017 was discussed and agreed **Action: FC to complete and send the return to BOF.**

- KS mentioned that she is going to the Major Events Conference at the weekend and will be training Level B controllers who want to become Level A controllers.
- MB mentioned that it is the Southern Navigators AGM next week and it appears that, at long last the club may totally affiliate to BOF with SCOA.

1264 Dates of next meeting

Thursday 1st December 2016

Thursday 2nd March 2017

Thursday 15th June 2017

Fiona Clough

Secretary – SCOA

18th October 2016